

ETHEL: Undergraduate Research Journal

Excellence, Transformation, Honor, Equity, and Leadership

Call for Student Reviewer Applications

ETHEL, UNC Charlotte's new Undergraduate Research Journal, is seeking experienced researchers, creatives, and writers to serve as student reviewers for the journal. Student reviewers will participate in the peer review process and editing/revising process, working directly with *ETHEL* board and staff. Reviewers in **ALL FIELDS OF STUDY** are needed.

The positions entail reviewing paper and digital submissions for quality and accuracy, providing written feedback to authors, and communicating and working with the editorial board on recommended revisions. Student reviewers will be required to attend peer review onboarding and training with the *ETHEL* Editorial Board and staff during the **first two weeks of spring classes**. These positions are volunteer positions, but the *ETHEL* Editorial Board and staff are available to support reviewers in their work and also help reviewers present their work in this position in their professional documents and applications. Student reviewers will work closely with *ETHEL* Editorial Board members and staff.

The review process will occur approximately from **February through April** and reviewers can expect to spend on average **about 1-2 hours per week** in this position. Exact dates will be known starting Spring 2025. Required student reviewer onboarding will occur in the **first two weeks of the spring semester**.

Interested students should send a **1-page resume** (please include your major) and a **1-page writing sample** (May be taken from a previous class project/paper) to the *ETHEL* Editorial Board (etheljournal@charlotte.edu) by December 13, 2024 11:59 PM.

Required Qualifications:

- Strong writing skills
- Strong communication and interpersonal skills
- Comfortable with using proper academic and citation formatting style(s)
- General understanding of what research/creative work looks like in your discipline
- Commitment to adhering to submission and review schedules
- Enrolled UNC Charlotte student in the spring 2025 semester

Preferred Qualifications:

- Experience in research or creative production
- Experience presenting research or creative projects
- Familiarity with platforms like Google Docs, Microsoft Word, or citation management tools